

Code of Practice

Conditional Registration Scheme for Historic, Left-Hand Drive, Street Rod and Individually Constructed Vehicles

November 2023



Government of South Australia
Department for Infrastructure
and Transport

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We acknowledge the Traditional Custodians of the Country throughout South Australia and recognise their continuing connection to land and waters. We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.



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Foreword

The Conditional Registration Scheme (the Scheme) for historic and left-hand drive vehicles has been offered by the Registrar of Motor Vehicles since 1992. In 2012, street rod vehicles were welcomed into the Scheme.

In 2017, the following changes were introduced:

1. Allowing vehicles modified from their original design to enter the Scheme.
2. Introducing a rolling 30-year vehicle age for eligibility to enter the Scheme for both historic and left-hand drive vehicles.
3. Removing the administrative burden for participating clubs to inspect vehicles initially entering or renewing their registration under the Scheme.

In July 2022, changes were made to the Scheme, allowing historic or left-hand drive vehicles where 25 years or more have elapsed since 1 January of the year in which the vehicle was manufactured.

This Code of Practice, effective from 16 November 2023, marks a further change to the Scheme in allowing individually constructed vehicles, also known as ICVs, to enter the Scheme.

The Scheme provides reduced registration fees for participating vehicle enthusiasts in exchange for limited road access for their vehicles each year. I acknowledge the important work undertaken by our motoring community in preserving, maintaining, and restoring classic vehicles. The Scheme plays a crucial role in ensuring that South Australia remains a place of choice for vehicle enthusiasts, and we appreciate Scheme participants for their contributions in keeping these vehicles alive.

The Code of Practice provides objective guidance to clubs and vehicle owners on the requirements of the Scheme and should be read alongside the *Motor Vehicles Act 1959*, the *Motor Vehicles Regulations 2010* (as amended), the *Road Traffic Act 1961* and associated regulations.

I would like to thank the Federation of Historic Motoring Clubs South Australia Incorporated and Australian Street Rod Federation (SA branch) for their continued support in assisting the Department for Infrastructure and Transport in the administration of the Scheme.

Emma Kokar

REGISTRAR OF MOTOR VEHICLES

16 November 2023

Definitions

Approval for Registration of Vehicle on the Club Registration Scheme (MR334)

MR334 Scheme application form. The registration form to be completed by a vehicle owner and by a recognised motor vehicle club's authorised person, certifying that the applicant is a financial member of the club and nominating the particulars of the vehicle for registration. This form is lodged in support of an application for conditional registration.

Authorised Person

A person who is authorised, in writing, by the Registrar, to approve applicants and motor vehicles for registration under the Scheme by completing the MR334 Scheme application forms. This includes confirming that Scheme applicants are financial members of a club.

Certificate of Exemption

A Certificate of Exemption (or other form of exemption documentation) issued by the Department for Infrastructure and Transport's Vehicle Standards division pursuant to section 163AA of the *Road Traffic Act 1961*. This documentation exempts the nominated vehicle from compliance with specified Australian Design Rules or other vehicle standards prescribed under that Act (including its regulations) and it enables the vehicle to be registered for use on roadways.

Club

A recognised motor vehicle club that has been approved and recognised by the Registrar, by means of a notice published in the Government Gazette, in accordance with regulation 16(3), of the Motor Vehicles Regulations 2010.

The Federation of Historic Motoring Clubs SA Inc.

The Federation of Historic Motoring Clubs SA Incorporated.

Financial Member

A person who pays monetary membership fees to a recognised motor vehicle club. A financial member can be an individual or organisation provided the clubs constitution permits.

Elected Official

The President or Secretary who has been elected to that position by a vote of the financial members of the club.

Issuing Body

A body or bodies authorised by the Registrar to issue approved documentation for the Scheme.

Logbook

A logbook to record all vehicle journeys that is in a form approved by the Registrar for the Scheme.

National Guidelines

The "National Guidelines for the Construction and Modification of Street Rods in Australia" dated November 2013 as amended and available on the Commonwealth Department of Infrastructure, Transport, Regional Development, Communications and the Arts website.

Registrar

The Registrar of Motor Vehicles in the State of South Australia, as appointed under the *Motor Vehicles Act 1959*.

Scheme

Conditional Registration Scheme for historic, left-hand drive, street rod and individually constructed vehicles.

Street Rod Federation

The Australian Street Rod Federation Incorporated (SA Branch).

Technical Advisory Committee

The Technical Advisory Committee of South Australia which has the responsibility of liaising between the Department for Infrastructure and Transport, the Federation of Historic Motoring Clubs SA Inc. and the Australian Street Rod Federation.

Technical Advisory Committee Manual

The South Australian Technical Advisory Committee Manual for Street Rods, published by the Australian Street Rod Federation.

Vehicle

A motor car, truck, tractor, bus, motorbike, trailer, and their derivatives

Introduction

In South Australia, section 25 of the *Motor Vehicles Act 1959* (the Act) and regulations 15 and 16 of the Motor Vehicles Regulations 2010 (the Regulations), outlines a Conditional Registration Scheme for eligible historic, left-hand drive, street rod and individually constructed vehicles (the Scheme), which are to be used on the road network for no more than 90 days per year.

This Scheme applies to a range of motor vehicles which, according to their use or construction, require only limited access to the road network. These vehicles are not for everyday use. In recognition of their limited use, being 90 days per year, reduced fees are payable.

Accessing registration granted under the Scheme involves meeting the following fundamental elements:

- the vehicle must meet the eligibility criteria for the Scheme;
- the vehicle owner must be a financial member of a motor vehicle club recognised by the Registrar for the Scheme; and
- the vehicle may only be operated on our roads in accordance with the Scheme's conditions for use of the vehicle.

Part one of the Code of Practice (the Code) details the vehicle criteria for eligibility for Scheme registration. Part two details the obligations for recognised motor vehicle clubs and provides guidance for clubs in the processes for applying for Scheme recognition and other operational matters. Part three outlines the procedure to be followed in making an application for Scheme registration and details the obligations for vehicle owners. Part 4 provides various information to guide participants in relation to the Scheme.

This Code should be read in conjunction with the Act, the Regulations, the *Road Traffic Act 1961*, all regulations made under that Act and the Australian Design Rules. Copies of the South Australian legislation can be viewed on the Parliament of South Australia web site at www.legislation.sa.gov.au.

On 1 July 2022, changes to the Regulations became effective. This resulted in eligible historic and left-hand drive vehicles minimum age to be reduced from 30 years to 25 years.

On 16 November 2023 changes to the Regulations became effective. This resulted in eligible individually constructed vehicles being able to apply for conditional registration provided they meet the eligibility criteria of the Scheme.

The Department for Infrastructure and Transport (the Department) performs vehicle inspections when required and provides exemption certification, where applicable, to enable modified vehicles to be registered for use on our roads. These requirements apply to **all** vehicles on our roads, not just Scheme vehicles, and these legislative requirements **operate outside of this Code**.

Likewise, all vehicles operated on our roads, not just Scheme vehicles, must be always in a roadworthy condition. The vehicle's registered owner, and **not** the person's recognised motor club, is primarily responsible for ensuring that any vehicle modifications are lawful and that their vehicle is always roadworthy. Penalties apply if vehicles are driven without required exemption certification and/or are in an unroadworthy condition.

For information not addressed in this Code regarding the need for vehicles to comply with the *Road Traffic Act 1961* and its regulations (particularly the *Road Traffic (Light Vehicle Standards) Rules 2018*) when managing vehicle modifications and other matters please contact the Department's Vehicle Standards division. More information on allowable vehicle modifications is available [here](#). Alternatively, you can locate this information on www.sa.gov.au.

Transitional Provisions

This Code replaces previous versions of the Code that have been issued in relation to the Scheme. The terms of the Code are operative from 16 November 2023 for all participants (both clubs and vehicle owners) participating in the Scheme after this date.

Motor vehicle clubs and their authorised persons recognised by the Registrar under previous versions of this Code retain their recognition status and must operate in accordance with the legislation and Code in force as of 16 November 2023.

Part One

Scheme Vehicles

- 1.1 The Scheme is open to all historic, left-hand drive, street rod and individually constructed vehicles meeting the criteria as detailed in the Regulations and which have been built or modified in accordance with the requirements or specifications accepted by the Registrar which are detailed in this Code.

Historic Vehicles

- 1.2 A motor vehicle is a **historic vehicle** if 25 years or more have elapsed since 1 January of the year in which the vehicle was manufactured.
- 1.3 Any vehicle fitting this definition is eligible for the Scheme, provided it can legally be driven on public roads in its current configuration. Legally driven, includes that, if so required, there is in force an exemption under section 163AA of the *Road Traffic Act 1961* from compliance with specified Australian Design Rules or other vehicle standards prescribed under the Act (including its regulations) for the vehicle. An exemption may be obtained from the Department's Vehicle Standards division. Eligible vehicles are motor vehicles with steering not to the left of the centre of its longitudinal axis. Eligible vehicles can also include motorcycles and trailers.

Left-Hand Drive Vehicles

- 1.4 A motor vehicle is a **left-hand drive vehicle** if 25 years or more have elapsed since 1 January of the year in which the vehicle was manufactured, and that vehicle has its steering wheel on the left of the longitudinal axis of the vehicle.
- 1.5 A left-hand drive vehicle must have a Left-Hand Drive Exemption in the form of a Certificate of Exemption (or other form of exemption) pursuant to section 163AA of the *Road Traffic Act 1961* from compliance with specified Australian Design Rules or other vehicle standards prescribed under that Act (including its regulations) for the vehicle. Additionally, where applicable, the exemption must include any vehicle modifications outside of those permitted in the Road Traffic Act (including its regulations). An exemption may be obtained from the Department's Vehicle Standards division.

Street Rod Vehicles

- 1.6 Street rods differ significantly from historic and left-hand drive vehicles in that they can be constructed of a combination of vehicle parts and can also be made from the ground up on reproduction (new) parts to replicate a pre-1949 vehicle. Street rods rely upon modifications to produce highly individual creations of showmanship and craftsmanship. The vehicle must be right hand drive.
- 1.7 A vehicle is a **street rod vehicle** if it is a motor vehicle that has been modified for safe use on roads and –
- (a) has a body and frame that were built before 1949; or
 - (b) is a replica of a vehicle the body and frame of which were built before 1949.

- 1.8 The street rod vehicle must also have in force an exemption under section 163AA of the *Road Traffic Act 1961* from compliance with specified Australian Design Rules or other vehicle standards prescribed under that Act (including its regulations). An exemption may be obtained from the Department's Vehicle Standards division.
- 1.9 If not already designated as a street rod in the Department's exemption documentation, to be categorised as a street rod, the vehicle must be built or modified in accordance with any of the following requirements and specifications accepted by the Registrar:
- The vehicle was issued with a Statement of Requirements first obtained in relation to the vehicle on or after September 2007 and the vehicle was built or modified within the 'National Guidelines for the Construction and Modification of Street Rods in Australia' ('National Guidelines'); **OR**
 - A Statement of Requirements for the vehicle was first obtained in relation to the vehicle between January 1982 and 1 September 2007, Department exemption documentation was provided after January 1982 and the vehicle was built or modified within the 'South Australian Technical Advisory Committee Manual for Street Rods', published by the Australian Street Rod Federation; **OR**
 - A Statement of Requirements and Certificate of Exemption (or any other form of exemption documentation) has not been obtained for the vehicle and the vehicle was built or modified as a street rod and registered prior to 1982. To be categorised as a street rod vehicle for the Scheme, the vehicle must be issued with a certificate of compliance from the Australian Street Rod Federation, South Australian Technical Advisory Committee confirming that the vehicle is constructed as per the period. The vehicle owner must then attend the Department's Vehicle Standards division for a vehicle inspection and provision of exemption documentation, if so applicable, as per current departmental procedures.

Individually Constructed Vehicles

- 1.10 Individually constructed vehicles are constructed by an individual typically as a one-off type vehicle built to an individual plan or design. An Individually Constructed Vehicle (ICV) is a new vehicle that is not a Production Vehicle, Modified Production Vehicle or a Production Vehicle which has had the body or chassis replaced. Not only must high quality components be used, but all components used in the design must be correctly matched to each other to ensure safe operation, performance, and compliance with the relevant standards. The vehicle must meet construction requirements for ICV (including ADRs) as set out publicly by the Department in fact sheets and/or web pages. To qualify for the Scheme, an ICV must have undergone all of the required Department inspections and be categorised by the Department as a registrable vehicle prior to seeking access to Scheme registration.
- 1.11 For the purpose of the Scheme, a vehicle approved by the Registrar is an **individually constructed vehicle** if it:
- a. is a new vehicle that is not a production vehicle or heavily modified production vehicle or a production vehicle that has had the body or chassis replaced.
 - b. is a one-off motor vehicle, including a motor bike, built to an individual plan or design meeting the intent of ADRs applicable at the time of manufacture briefly summarised but not limited to the information on individually constructed vehicles made publicly available by the Department either through fact sheets or on publicly accessible web pages.

- c. has its steering not to the left of the centre of its longitudinal axis.
 - d. is not a trailer.
 - e. has been issued with a new Vehicle Identification Number.
 - f. has a new body and chassis, but sub-assemblies and components used during construction may be derived from other production vehicles.
 - g. is, but is not required to be, a kit car or a replica of a historic (production) vehicle.
 - h. is not a heavy vehicle (i.e. the gross vehicle mass (GVM) is less than 4.5 tonnes).
- 1.12 The individually constructed vehicle must also have in force an exemption under section 163AA of the *Road Traffic Act 1961* from compliance with specified Australian Design Rules or other vehicle standards prescribed under the Act (including its regulations) for the vehicle. An exemption may be obtained from the Department's Vehicle Standards division. The exemption must specify that the vehicle is an individually constructed vehicle or the Department's records for the vehicle confirm that the vehicle is an individually constructed vehicle.

A reference to a motor vehicle in this section may also include a motorbike or motor trike.

Dispute Resolution

- 1.13 In cases where a vehicle's manufacture date is unclear or if there is a dispute as to the correct categorisation of a vehicle, resulting in any of these uncertainties affecting the vehicle's eligibility for the Scheme, the Registrar will be responsible for providing the final determination on the vehicle. The Registrar may require the vehicle to undergo a Departmental inspection at the vehicle owner's expense.
- 1.14 If you are constructing more than three (3) vehicles per year, you need to seek advice from the Department for Infrastructure and Transport and the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA). Such vehicles must be certified by DITRDCA.

Part Two

Recognised Motor Vehicle Clubs

Summary of Club Responsibilities

- 2.1 The Scheme requires all participants to be a financial member of a motor vehicle club recognised by the Registrar for the purposes of the Scheme. Recognised motor vehicle clubs must abide by the following conditions and exercise the following responsibilities to receive and maintain their recognition status for the purposes of the Scheme:
- a. Maintain a constitution approved by the Registrar;
 - b. Regardless of membership types offered (e.g. annual, multi year, life-time), ensure a club member who owns a conditionally registered eligible vehicle is a financial member of the club;
 - c. Ensure, so far as is reasonably practical, that club members with conditionally registered vehicles abide by the conditions detailed in this Code;
 - d. Notify the Registrar of vehicles that do not comply with this Code;
 - e. Nominate persons from the club to be authorised by the Registrar, to be the club's 'authorised persons';
 - f. Ensure that the clubs' authorised persons abide by the Code;
 - g. Maintain records of all MR334 Scheme application forms issued by the club and all financial members and their conditionally registered Scheme vehicles;
 - h. Notify the Registrar in writing if an authorised person ceases to be a member of a club or resigns as the club's authorised person;
 - i. Notify the Registrar and the relevant Federation within 14 days if a club ceases to operate and return relevant Scheme administration documents as required;
 - j. Within two months of the end of the club's financial year, provide an annual report to the Registrar detailing members, with Scheme registered vehicles, who are no longer financial members of the club;
 - k. Inspect members' vehicles when requested to do so by the Registrar;
 - l. Take all appropriate measures in the issue, management and record keeping requirements for Scheme logbooks;
 - m. Ensure that club members have access to copies of the Code;
 - n. Assist with the successful operation of the Scheme.

Process for Club Recognition

- 2.2 An application for recognition of a motor vehicle club for the Scheme must be submitted to the Registrar in writing to DIT.RegistrationPolicy@sa.gov.au. A club must be operating for at least 12 months before seeking recognition, an exemption to this requirement may only be granted in exceptional circumstances.
- 2.3 The application, may be completed by the club president or club secretary, and must be accompanied by the following:
- a. A written application statement, including details of the type of club (e.g. historic, left-hand drive, street rod or individually constructed vehicle or mixture of all); and
 - b. Club constitution. The constitution should contain a statement/s pertinent to the application for the club type. E.g. “preservation and restoration of vehicles to maintain the integrity of historic motor vehicles”; and
 - c. Certificate of Incorporation (if the club is incorporated); or
 - d. List of South Australian office bearers (if the club is not incorporated); and
 - e. The number of current club members (if membership is capped, then information should be provided on the reasons for this); and
 - f. Current cost of club membership; and
 - g. The number of vehicles in the club; and
 - h. A list of the types of vehicles in the club; and
 - i. Comprehensive meeting minutes for **at least** the preceding 12 months, detailing the attendees and matters discussed; and
 - j. Calendar of club events for **at least** the next 12 months; and
 - k. Details on any club growth plans; and
 - l. Details of the intended authorised persons to be nominated, including their full name, address, date of birth and South Australian client/licence number; and
 - m. If a club is a member of the relevant Federation; and
 - n. Any other information as requested by the Registrar.
- 2.4 In the application for club recognition, the club president or secretary must nominate the member/s of the club who, subject to recognition, will be club’s authorised person(s).
- 2.5 Once a club is approved by the Registrar as a recognised motor vehicle club, a notice is published in the [South Australian Government Gazette](#). Financial members of the club will be eligible to apply for conditional registration upon publication of the Scheme recognition gazette notice.

Registrar’s Conditions – Gazette Notice

- 2.6 The Registrar can impose conditions on the recognition of a motor vehicle club for the Scheme and detail these conditions in the Scheme recognition gazette notice. These include the requirement to comply with the conditions set out in part two of this Code and any other conditions detailed in the notice. The Registrar may withdraw a motor vehicle club’s Scheme recognition if the conditions set out in the Gazette notice are breached or if there is reasonable cause to do so. The Registrar’s withdrawal of a motor vehicle club’s recognition for the Scheme is effective from a date specified

(being not less than 28 days from the date of publication) in a notice published in the Government Gazette.

Authorised Persons

- 2.7 A club's application to the Registrar for Scheme recognition must include the club's nominated person(s) to be appointed as the club's 'authorised person(s)'. The club's authorised persons are responsible for approving applicants and motor vehicles for registration under the Scheme by completing the MR334 Scheme application form.
- 2.8 A club's nomination for the appointment of an authorised person must be submitted to the Registrar in writing and include the following details:
- full name of club;
 - full name, address and South Australian client/licence number of the nominated person;
 - name and position in the club of the person making the nomination (an authorised person nomination must be made by an elected official of the club).
- 2.9 Upon approval by the Registrar, the club's authorised person(s) will be issued with a certificate of authorisation. The authorised person's South Australian client/licence number must be recorded when completing an MR334 Scheme application form.
- 2.10 A club's authorised person is not permitted to certify their own financial membership status or approve their nominated vehicle.
- 2.11 The authorised person's appointment by the Registrar for a particular club is only valid while they remain a member of that club. A person may be nominated, and appointed by the Registrar, to be an authorised person for more than one club.
- 2.12 The Registrar must be notified in writing to DIT.PlateEnquiries@sa.gov.au, by an elected official of the club, within 14 days, if an authorised person ceases to be a member of the club or resigns from the position of authorised person in the club.
- 2.13 In these circumstances, the club must return the Certificate of Authorisation within 14 days to the Registrar.
- 2.14 If a club is already recognised by the Registrar for the Scheme, in requesting the Registrar to appoint any additional authorised persons, the club must follow the same procedure as set out in 2.8 of this part.
- 2.15 The Registrar has the authority to revoke a person's appointment as a club's authorised person at any time.

Revoking Club's Authorised Persons

- 2.16 A recognised motor vehicle club's authorised person ceases to hold the appointment if they cease to be a member of the club or resign from the position.
- 2.17 If a club's authorised person does not voluntarily relinquish the position upon the club's request, elected officials of the club must apply in writing to the Registrar to revoke the person's appointment as an authorised person for the club.
- 2.18 Prior to the Registrar revoking any appointment as an authorised person or refusing a person's application to be appointed as a club's authorised person, the Registrar will give the person written

notice of the proposed refusal or revocation and will provide a statement of the reasons. The applicant will then be given 14 days to submit evidence and make submissions to the Registrar in support of their application or against the impending revocation.

- 2.19 The Registrar will make a determination and advise the applicant in writing.
- 2.20 Grounds for refusal or revocation of an authorised person are:
- applicant/authorised person is no longer a member of a club;
 - contravention of the Code;
 - providing a false or misleading statement;
 - if the Registrar considers that the person is not fit and proper in character.
- 2.21 The Registrar may retain records of the names and details of all individuals whose authorisations have been revoked or applicants refused and make reference to such records when determining any future application by clubs for the appointment of an authorised person.

Keeping of MR334 Scheme Application Forms

- 2.22 A recognised motor vehicle club's elected official or authorised person is responsible for keeping the club's MR334 Scheme application forms as issued by the Registrar in a booklet format; maintain records of the stock received and monitor use of the forms. Each form contained in the MR334 Scheme application form booklets is sequentially numbered for audit purposes. The original must be handed to the Scheme applicant and the duplicate copy is to remain in the book.
- 2.23 All MR334 Scheme application form booklets remain the property of the Registrar and must be securely stored at all times. The Registrar must be notified if an authorised person ceases to be a member of a club, resigns or is replaced as the club's authorised person.
- 2.24 The Registrar must be notified in writing by an elected official of the club or authorised person if an MR334 Scheme application form is lost, destroyed or incorrectly completed. The following details must be provided:
- sequence number of the MR334 Scheme application form;
 - reason why the MR334 Scheme application form was not used;
 - the notification must be signed by an authorised person.

Club's Issuing and Maintaining of Logbooks

- 2.25 When issuing a Scheme logbook in a format approved by the Registrar, the club must ensure that the person applying for a logbook is a financial member of the club and is the owner of a historic, left-hand drive, street rod or individually constructed vehicle eligible for conditional registration.
- 2.26 A logbook, once issued, is sufficient to record the vehicle's journeys for up to three years. At the end of the third year of issue (from the initial issue of the logbook), the vehicle owner must apply to the club for the issue of a new logbook.
- 2.27 The club must ensure that when a club member resigns, their logbook is cancelled, and if the club member has transferred to another club, a change of membership is entered in the logbook. The logbook can then be returned to the owner to retain as part of the history of the vehicle (but not for use at the new club).

- 2.28 The club must ensure that if a club member reports their logbook as being lost or destroyed, a statutory declaration is completed by the club member detailing the logbook's loss or destruction.
- 2.29 The club must ensure, as far as practicable, that a vehicle owner is not issued with a logbook if they are already in possession of a logbook issued by another club for the same vehicle, unless that logbook has been cancelled by another club through which the vehicle has been registered previously.
- 2.30 The club must forward a report of logbooks issued to their members to the issuing body within two months of the end of the club's financial year.

Clubs' Reporting to the Registrar and Clubs' Ceasing Operation

- 2.31 Within two months of the end of a recognised motor vehicle club's financial year, it must provide a report to the Registrar detailing members, with Scheme registered vehicles, who are no longer financial members of the club.
- 2.32 Recognised motor vehicle clubs are required to notify the Registrar in writing to DIT.PlateEnquiries@sa.gov.au within 14 days if a club ceases to operate.
- 2.33 Upon a club ceasing to operate or having its motor vehicle club Scheme recognition withdrawn by the Registrar pursuant to the Regulations, all unused logbooks and other associated administrative documents must be returned to the issuing body.
- 2.34 The MR334 approval numbers and the details of vehicles conditionally registered through the club are to be provided to the Registrar via DIT.PlateEnquiries@sa.gov.au within 14 days of the club ceasing operation. The Certificates of Authorisation and MR334 booklet will need to be securely destroyed.
- 2.35 Where a club is no longer recognised by the Registrar, members with vehicles registered under the Scheme through that club must become a financial member of another recognised club and be issued with a new MR334 Scheme application form by the new club and a new logbook, in order to continue registration under the Scheme. Alternatively, the vehicle owner may apply to remove their vehicle(s) from conditional registration under the Scheme.

Club Records, Retention and Department Audits

- 2.36 Recognised motor vehicle clubs are required to maintain records of the following documents for five years from the date of the document:
- all vehicles for which an MR334 Scheme application form has been issued;
 - duplicate copies of all MR334 Scheme application forms issues;
 - all logbooks issued by the club to financial members;
 - any other documents related to the club's administration of the Scheme, including, but not limited to, membership records, minutes of meetings etc.
- 2.37 The Department may perform audits of recognised clubs' records periodically to ensure that the clubs' record keeping requirements are met. Clubs must also provide copies of such records to the Department upon reasonable request. Failure to keep adequate records may result in the Registrar withdrawing recognition of a club for the purposes of the Scheme.

Part Three

Getting Registered – Procedure for Scheme Entry

- 3.1 To seek entry to the Scheme, the designated registration forms (being an MR1 – Application for Registration and Compulsory Third Party Insurance form and the MR334 Scheme application form) for the nominated vehicle must be completed by the vehicle's owner and the authorised person of the motor vehicle club of which the applicant is a financial member (if the vehicle is registered in joint ownership, all owners must be a financial member). This Code does not stipulate a **physical inspection of the nominated vehicle** by a club for initial Scheme registration. However, individual clubs are still free to retain a requirement for inspection in their constitution. In accordance with the Regulations, the Registrar may direct that a vehicle be inspected by the Registrar or club at any time.
- 3.2 The nominated vehicle must also be categorised on the MR334 Scheme application form as belonging to one of the four Scheme categories – historic, left-hand drive, street rod or individually constructed vehicle.
- 3.3 Once the MR334 Scheme application form is completed and the vehicle owner has also completed an MR1 – Application for Registration and Compulsory Third Party Insurance form, the vehicle owner can attend a Service SA Customer Service Centre for the application to be processed. Together with their application, owners must also present their original exemption documentation (if any), provided pursuant to section 163AA of the *Road Traffic Act 1961* with respect to their vehicle, for sighting and copying. A Service SA Customer Service Officer will assess the application and determine the vehicle's eligibility for the Scheme.
- 3.4 If an MR334 Scheme application form is refused due to incorrect information being recorded, only the authorised person may alter any information.

Conditions of Use of Scheme Vehicles – Duties of Vehicle Owners

- 3.5 In accordance with the Regulations and this Code, the owners of vehicles must abide by the following conditions when operating Scheme registered vehicles. They must:
 - a. maintain a financial membership of a recognised motor vehicle club at all times;
 - b. not drive their conditionally registered vehicle on a road or road related area more than 90 days in each period of 12 months registration;
 - c. not drive their conditionally registered vehicle on a road or road related area unless they have completed the nominated journey in the logbook approved by the Registrar prior to commencement of the journey;
 - d. carry the conditionally registered vehicle's logbook in the vehicle while driving on a road or road related area and produce the logbook for inspection on request made by a police officer or authorised officer under the *Motor Vehicles Act 1959*;
 - e. not drive, or allow anyone else to drive, the conditionally registered vehicle on the road for fee, hire or reward;

- f. not drive the conditionally registered vehicle on a road or road related area if it does not comply with this Code;
- g. not have more than one current logbook for any conditionally registered vehicle;
- h. while driving on a road or road related area, carry the appropriate vehicle exemption documentation that permits the registration and use of historic (where applicable), left-hand drive, street rod or individually constructed vehicle on the road network;
- i. present their vehicle/s for an inspection upon the request of the club or the Registrar;
- j. cancel the conditional registration of the vehicle when a change of ownership of a conditionally registered vehicle occurs or when they are no longer a financial member of a club. The logbook issued for the vehicles must be returned to the issuing club for cancellation.

Vehicle Owners' Logbook Requirements, Maintaining Club Membership & Other Conditions

- 3.6 Vehicle owners must ensure records for each journey undertaken in a conditionally registered vehicle are listed in the logbook issued by the recognised motor vehicle club. The date of the journey and a brief description of the journey must be recorded **before** each journey commences.
- 3.7 A journey for the purposes of logbook recording may consist of one or more separate trips. However, a journey that commences at 10:00pm on a particular day and finishes at 2:00am the next day (for example) constitutes as two calendar days, as each day commences as midnight. Consequently, two separate days use must be recorded in the logbook.
- 3.8 A 'journey' for the purposes of the Scheme does not include driving the vehicle for short distances (within 500 metres) for the purpose of relocating the vehicle from one part of a property to another or enabling another vehicle to gain access to a road or property. This is provided that the Registrar endorsed an extension of condition on the vehicle's certificate of registration.
- 3.9 Vehicle owners who change membership from one recognised motor vehicle club to another, must return the logbook issued in respect of the vehicle to the issuing club. A new MR334 Scheme application form must be issued by the new club's authorised person before a new logbook can be issued by the new club.
- 3.10 If a vehicle owner ceases to be a financial member of a recognised motor vehicle club at any time during which the vehicle is registered, the vehicle owner must not drive the vehicle or allow any other person to drive the vehicle until such time that the vehicle owner is verified as a financial member of a club or has taken out standard registration.

Penalties for Failing to Comply with a Condition of Registration

3.11 There are penalties for vehicle owners failing to comply with the conditions of use of the vehicles as set out in regulations 15 and 16 of the Regulations for this type of registration. Pursuant to section 41(2a) of the Act:

'A person must not contravene or fail to comply with a condition of registration of a motor vehicle under section 25.'

A maximum penalty of \$750 applies for this offence.

3.12 Pursuant to section 41(3) of the Act, if a person has been convicted of an offence under the section, the Court may order that the person pay the Registrar the monetary difference between the restricted registration fees paid and the registration fee that ought to have been payable if restricted registration did not apply.

Part Four

Miscellaneous

Stationery

- 4.1 Supplies of the MR334 Scheme application form booklets may only be obtained by recognised motor vehicle clubs directly from the Registrar.
- 4.2 Applications for the supply of these forms must be made in writing to DIT.PlateEnquiries@sa.gov.au. They can be posted to the club or forwarded to a Service SA Customer Service Centre for collection.
- 4.3 Recognised motor vehicle clubs shall obtain logbooks that are in a form approved by the Registrar for the Scheme by applying to the issuing body. A fee will be charged for printing and posting.
- 4.4 Motor vehicle clubs are responsible for the custody and issue of logbooks and must ensure that supplies of unissued logbooks are always stored in a secure place. Any loss of unissued logbooks must be immediately reported to the issuing body.

Use of Conditionally Registered Vehicles Outside South Australia

- 4.5 A conditionally registered historic, left-hand drive, street rod or individually constructed vehicle may be driven in another State or Territory, provided:
 - the vehicle is garaged in South Australia;
 - the vehicle is in the other State or Territory temporarily;
 - all Scheme conditions are adhered to.
- 4.6 It is the driver's responsibility to check the requirements of the interstate jurisdiction in which they will be travelling prior to undertaking the journey.

Registering Vehicles under the Scheme

- 4.7 An invitation to renew the registration of a conditionally registered vehicle will generally be forwarded to the registered owner five to six weeks prior to the registration expiry date. Depending on the vehicle owner's preference, this may be delivered electronically or via postal services.
- 4.8 An application to renew the registration will not require further approval from the recognised motor vehicle club. However, the vehicle owner must continue to be a financial member of a recognised motor vehicle club and, once the renewal is paid, ensure that the current period of registration is entered in the logbook.
- 4.9 The conditional registration of an historic, left-hand drive, street rod or individually constructed vehicle may be renewed for one, two or three years.
- 4.10 The registration of a conditionally registered vehicle cannot be transferred to another owner, even if the new owner is also eligible for conditional registration. Where a change of ownership occurs, the registration will be cancelled. The logbook issued in respect of the vehicle must be cancelled by the issuing club.

- 4.11 The registered owner of a conditionally registered vehicle may apply to cancel the registration at any time. The logbook issued in respect of the vehicle must be cancelled by the issuing club.

Vehicle Identity Inspections by the Department

- 4.12 If it cannot be established that a particular vehicle has been previously registered in South Australia, the vehicle must undergo an identity inspection. This will be undertaken by the Department if the vehicle is garaged in the metropolitan area or by the South Australian Police if the vehicle is garaged in a country region. A 'Vehicle Identity Inspection Report' (MR29) will be issued. If a vehicle has been registered interstate and remains in the same owners name in South Australia, the vehicle is exempt from undertaking an identity inspection, provided evidence is produced (current certificate of registration).
- 4.13 All vehicles imported from overseas will require an inspection by the Department prior to the vehicle being registered in South Australia.
- 4.14 Where an inspection for an imported or modified vehicle is required, please contact the Department's Vehicle Standard division on 1300 882 248 or VehicleStandards@sa.gov.au to ascertain the requirements for the vehicle prior to booking an inspection. An application may need to be submitted and approval given prior to the inspection. This should be completed as soon as possible to avoid unnecessary delays.

Note: A fee is payable for vehicle inspections.

Federations

- 4.15 The **Federation of Historic Motoring Clubs SA Inc.** is responsible for the following functions in relation to the Scheme:
- assisting the Registrar in the administration of the Scheme and any other duties as directed;
 - liaising with the Registrar and clubs with a view to continually monitor the performance of the conditional registration Scheme and, where necessary, make recommendations to the Registrar for assisting with the successful operation of the Scheme;
 - providing clubs with copies of this Code;
 - advising the Registrar of vehicles that are registered through this Scheme and clubs that are not complying with this Code.
- 4.16 The **Australian Street Rod Federation Inc.** is responsible for the following functions in relation to the Scheme:
- having a competent South Australian Technical Advisory Committee to assist in the assessment of street rods built prior to January 1982;
 - supporting street rod clubs in determining eligibility of street rods for conditional registration;
 - advising the Registrar of vehicles that are registered through this Scheme and clubs that are not complying with this Code.

Contacts

The Department for Infrastructure and Transport

Plate Administration, Service SA

DIT.PlateEnquiries@sa.gov.au

13 10 84

www.service.sa.gov.au

The Department for Infrastructure and Transport

Vehicle Standards

Vehicle.Standards@sa.gov.au

1300 882 248

www.dit.sa.gov.au

Registrar of Motor Vehicles

The Department for Infrastructure and Transport

DIT.RegistrationPolicy@sa.gov.au

www.dit.sa.gov.au

The Australian Street Rod Federation

South Australian Technical Advisory Committee

gkm21@adam.com.au

www.asrf.org.au

Federation of Historic Motoring Clubs SA Inc

Secretary

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